

## University Village Community garden

### 2021 Garden Rules

*Read through all the rules carefully. Your signature at the bottom of the third page indicates that you have read, understood, and agree to abide by all the rules in their entirety.*

1. I understand that I am responsible for ensuring that all my family members and guests sign the University's Participation Waiver Form before entering the Garden (available by request from the village office or the garden website). A paper copy with a wet signature needs to be dropped off in the garden mailbox (fixed to the main gate of the garden) and a digital scan has to be uploaded on the garden website
2. The garden is open from sunrise to 9 pm.
3. Every year, I will participate in at least 4 hours (if I hold 1 garden plot) or 6 hours (if I hold two garden plots) of community garden work. I understand that I will lose my plot if I have not completed my work hours within **6 months of renewing/receiving a plot or before 31 October 2021, whichever is earlier.** I understand that it is my responsibility to complete the volunteer hours by requesting independent projects.
4. I will not leave trash in the garden. This includes in the compost pile, any other plots, paths or community areas. I will remove my trash to an outside dumpster when leaving the garden. Additionally, I will not bring any materials taken from the garbage or recycling areas into the garden.
5. I will not use human waste (urine or feces) as fertilizer. Relieving oneself (urinating/defecating) in the garden not only violates the rules, but is also grounds for reporting to the UC Police Department.
6. I will under no circumstances enter another gardener's plot. Even if plots appear abandoned, I will not remove any items, including fruits, vegetables, gardening materials, etc. from them.
7. Even if they appear abandoned, I will not use neighboring plots or paths to store my belongings. I understand that I can not use a path as my own space even if it divides two separate plots I am gardening on. Additionally, I will not walk (or let my dependents walk) through other gardeners' plots.
8. Children in the garden must be supervised by their guardian. Children under the age of 6 must be with their guardian at all times in the garden. Children over 6 years of age can sit in a nearby community area on their own if parents/guardians allow it. However, they cannot play in paths or with water hoses and cannot be allowed to run around. The garden is not a playground.
9. I will not keep containers of open water (buckets or any size) in my plot. Open water attracts mosquitoes, where they lay their eggs and become a safety hazard.
10. I will not bring items into the garden or build structures of any kind that are not on the pre-approved list of items (available on the garden website) without written approval from both the Garden Committee and UC Berkeley authorized staff member, by means of written "Request for Approval" form. I will only bring approved items onto the property and/or begin building

projects /structures after I have received approval confirmation (delivered via email) from all required parties.

11. I will only use organic/biodegradable weed suppressants on my plot (vinegar, mulch, cardboard with no tape). Other methods of suppressing weeds (plastic weed barrier, sheets of plastic, carpet) are not allowed.
12. Pets are not allowed in the garden.
13. I will clean and return tools to the tool shed when leaving the garden, even if I intend to return in a few hours or first thing in the morning. This includes emptying and returning wheelbarrows.
14. I acknowledge that any item deemed to be a safety or fire hazard by UC Berkeley authorized staff member or the Fire Warden may be flagged for removal within 48 hours. An effort will be made to notify me (via phone call or an email) in this situation. This includes, but is not limited to, piles of lumber and temporary building structures.
15. I will respect the Fire Road (the wide path along the west side of the garden, parallel to the train tracks). I will not leave my belongings or trash in the Fire Road. I recognize that any items left in the Fire Road may be taken to the trash without notice.
16. I will not start fires in the garden, for any reason whatsoever.
17. I will not plant/remove/alter trees in the garden. I understand that trees in the garden are property of the University and will contact the Village Office to report any tree safety issues.
18. The fruit trees in the garden are for everyone. I will not wipe out an entire tree for myself and my family. I will not harvest fruit from trees prematurely.
19. I will not use the Community Areas to compost or to store my belongings. I will contact the Garden Committee (via email: [help@ucvillagegarden.net](mailto:help@ucvillagegarden.net)) to seek approval from both the Committee and UC Berkeley authorized staff member before performing any type of alteration to the property outside of my assigned plot boundaries.
20. I will not extend the boundaries of my plot under any circumstances. I understand that tampering with university designated plot boundary markers (blue tipped stakes) is prohibited, and it is my responsibility to inform the Garden Committee if my plot markers are missing or appear to have been moved. Any extension of a plot which also includes overgrowth of vegetables (example: squash, crawling veggies) will be removed when noticed. I will prepare and plant accordingly.
21. I will maintain a one - foot space around my plot, in order to ensure the surrounding space remains clean of any trash/debris and clear of weeds /overgrowth.
22. I understand that changing a plot assignment(s) or acquiring an additional plot is never allowed without official confirmation (via email) of approval from the Garden Committee (may be subject to availability)
23. I understand that approvals (i.e. Request for Approval, Proposed Plot Transfer, etc.) are determined on a case -by-case basis and at the discretion of the Garden Committee.

24. I will notify the Garden Committee via email when I am ready to give up my plot.
25. I am responsible for maintaining the condition of my plot in its entirety. It is my responsibility to respond (via email) to a Committee abandonment inquiry email within two weeks, with a plan and to correct within 30 days. I am also aware that failing to meet the deadline may result in the loss of my plot assignment(s).
26. Each household may garden a maximum of 2 garden plots. Gardening an area one year does not guarantee that I will be able to renew that area next year. I will not register plots under anyone else's name for my own benefit.
27. **For the year 2021, fees are \$15 per plot.** In addition to this, a transaction fee may also apply to all payments (see website for more information). Failure to pay annual fees by the payment deadline will result in the loss of my plot(s).
28. I will inform the Garden Committee when my resident status changes (e.g. when moving out of the Village). As a non-resident, I will be able to continue gardening for this calendar year, but I acknowledge that I may not be able to renew for next year.
29. I understand that the Garden Committee will notify me via email if I am found to be in violation of any of these rules. I also understand that failure to comply with a violation notice will result in the loss of my plot and eviction from the Community Garden property.

Print Name: \_\_\_\_\_ Plot Number(s): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_