

University Village Community Garden

2019 Garden Rules

Read through all the rules carefully. Your signature at the bottom of the second page indicates that you have read, understand, and agree to abide by all the rules in their entirety.

- 1)** I understand that I am responsible for ensuring that all my family members and guests sign the University's Participation Waiver Form before entering the Garden (available by request from the Village Office or the Garden Website).
- 2)** I will not leave trash in the garden. This includes in the compost pile, any other plots, or community areas. I will remove my trash to an outside dumpster when leaving the garden. Additionally, I will not bring any materials taken from the garbage or recycling areas into the garden.
- 3)** I will not use human waste (urine or feces) as fertilizer. Relieving oneself (urinating/defecating) in the garden not only violates the rules, but is also grounds for reporting to UC Police Department.
- 4)** I will not remove any items, including fruits and vegetables, from other plots, even if they appear abandoned. I will not use neighboring plots to store my belongings, even if they appear abandoned. Additionally, I will not walk (or let my dependents walk) through other gardeners' plots.
- 5)** I will not keep containers of open water (buckets or any size) in my plot. Open water attracts mosquitoes, where they lay their eggs and become a safety hazard.
- 6)** I will not bring items into the garden or build structures of any kind (for example: fences, greenhouses, raised beds, trellis, bean poles, etc.) on my plot (or anywhere on the property) without written approval from both the Garden Committee and UC Berkeley authorized staff member, by means of written "Request for Approval" form. I will only bring approved items onto the property and/or begin building projects/structures after I have received approval confirmation (delivered via email) from all required parties. I also understand that constructing anything over five feet tall is never allowed, and will not be permitted on the property.
- 7)** I will only use organic/biodegradable weed suppressants on my plot (vinegar, mulch, cardboard with no tape). Other methods of suppressing weeds (sheets of plastic, carpet) are not allowed.
- 8)** Pets are not allowed in the garden.
- 9)** I will clean and return tools to the tool shed when leaving the garden, even if I intend to return in a few hours or first thing in the morning. This includes emptying and returning wheelbarrows.
- 10)** I acknowledge that any item deemed to be a safety or fire hazard by UC Berkeley authorized staff member or the Fire Warden may be flagged for removal within 48 hours. An effort will be made to notify me (via phone call or an email) in this situation. This includes, but is not limited to, piles of lumber and temporary building structures.
- 11)** I will respect the Fire Road (the wide path along the west side of the garden, parallel to the train tracks). I will not leave my belongings or trash in the Fire Road. I recognize that any items left in the Fire Road may be taken to the trash without notice.
- 12)** I will not start fires in the garden, for any reason whatsoever.
- 13)** I will not plant/remove/alter trees in the garden. I understand that trees in the garden are property of the University and will contact the Village Office to report any tree safety issues.
- 14)** I will notify the Garden Committee via email if I am no longer interested in maintaining my plot, so it can be reassigned by the Committee.

- 15)** I will not use the Community Areas to compost or to store my belongings. I must receive written approval from both the Committee and UC Berkeley authorized staff member before performing any type of alteration to the property outside of my assigned plot boundaries.
- 16)** I will not extend the boundaries of my plot under any circumstances. I understand that tampering with university designated plot boundary markers (blue tipped stakes) is prohibited, and it is my responsibility to inform the Garden Committee if my plot markers are missing or appear to have been moved.
- 17)** I will maintain a one-foot space around my plot, in order to ensure the surrounding space remains clean of any trash/debris and clear of weeds/overgrowth.
- 18)** I understand that changing a plot assignment(s) or acquiring an additional plot is never allowed without official confirmation (via email) of approval from the Garden Committee (may be subject to availability, and only allowed for approvals issued in 2019).
- 19)** I understand that approvals (i.e. Request for Approval, Proposed Plot Transfer, etc.) are determined on a case-by-case basis and at the discretion of the Garden Committee.
- 20)** I am responsible for maintaining the condition of my plot in its entirety. It is my responsibility to respond (via email) to a Committee abandonment inquiry email within two weeks, and correct within 30 days. I am also aware that failing to meet the deadline may result in the loss of my plot assignment(s).
- 21)** Every year, I will participate in at least 4 hours (1 plot) or 6 hours (2 plots) of garden community work. I understand that I will lose my plot assignment(s) if I have not completed my work hours within 6 months of renewing/receiving a plot. I understand that I will have 2 days to report if my participation in a work party was not recorded via the online work tracker. If I am unable to attend the scheduled work parties offered by the Garden Committee, I understand it is my responsibility to complete any independent project(s) within 4 months of receiving/renewing my plot(s).
- 22)** Each household may garden a maximum of 2 garden plots. Gardening an area one year does not guarantee that I will be able to renew that area the next year. I will not register plots under anyone else's name for my own benefit.
- 23)** For the year 2019, fees are \$15 per plot for Village residents and \$30 per plot for full-time Village staff members. In addition to this, a transaction fee may also apply to all payments (see website for more information). Failure to pay annual fees by the payment deadline will result in the loss of my plot(s).
- 24)** I will inform the Garden Committee when my gardener eligibility status changes (e.g. when moving out of the Village or am no longer a UCB student). I acknowledge that non-eligible gardeners will not be able to continue gardening the remainder of the calendar year, and are not able to renew.
- 25)** I understand that the Garden Committee will notify me via email if I am found to be in violation of any of these rules. I also understand that failure to comply with a violation notice will result in the loss of my plot and eviction from the Community Garden property.
- 26)** I will not use neighboring plots or paths to store my belongings, even if they appear abandoned. I understand I cannot use a path as my own space even if it divides two separate plots I am gardening on. Additionally, I will not walk (or let my dependents walk) through other gardener's plots.
- 27)** Children must always be supervised by their parent/guardian in the garden.

Print Name: _____ **Plot Number(s):** _____

Signature: _____ **Date:** _____